



# THE ASSOCIATION FOR SPECIALIST FIRE PROTECTION IRELAND



**ASFPI Foundation Course in Passive Fire Protection**  
(IFE Level 3 Certificate Preparatory Course)

## BOOKING APPLICATION

The course takes place over 7 days of lectures, one day per week. The course dates are:

**9<sup>th</sup>, 16<sup>th</sup> & 30<sup>th</sup> April 7<sup>th</sup>, 14<sup>th</sup>, 21<sup>st</sup> & 28<sup>th</sup> May 2019**

**Carlton Hotel Dublin Airport**  
**Old Airport Rd, Cloghran, Dublin, Ireland**

Where possible, candidates preparing for IFE examinations and wishing to attend individual modules will be accommodated, please email [training@asfp.org.uk](mailto:training@asfp.org.uk) or [david.oreilly@asfpireland.ie](mailto:david.oreilly@asfpireland.ie)

To register your application for a place on the training course please clearly complete all sections below and return to [training@asfp.org.uk](mailto:training@asfp.org.uk). Please also note that due to limited availability on this course we can only accept a **maximum of 3 applications per company**.

Please complete all requested information on page 1 and 2 of this form, please note we require one form per individual

<b>PLEASE COMPLETE DELEGATE INFORMATION:</b>	
DELEGATE FULL NAME:	
COMPANY NAME:	
JOB TITLE:	
DELEGATE EMAIL:	
DELEGATE MOBILE NO:	
<b>PLEASE COMPLETE INVOICING DETAILS:</b>	
MAIN CONTACT NAME:	
MAIN CONTACT EMAIL ADDRESS:	
MAIN CONTACT TELEPHONE NUMBER:	
ADDRESS:	
	POSTCODE:
ASFPI MEMBER PRICE: €2,165	<input type="checkbox"/>
ASFPI MEMBERSHIP NUMBER:	
ASFPI NON-MEMBER PRICE: €3,145	<input type="checkbox"/>
IFE MEMBER PRICE: €2,675	<input type="checkbox"/>
IFE MEMBERSHIP NO:	
PURCHASE ORDER NUMBER (if required):	

## Terms and Conditions

1. Once your application has been received please allow up to 7 working days for processing, after which successful candidates will be notified by the ASFPI offices
2. Payment terms are 30 days from date of invoice OR prior to the start of the course, whichever is soonest.
3. Full joining instructions will be sent to successful candidates and will arrive no later than 1 week before the course start date  
All candidates will be supplied with one ring binder on the first day of the course and supplied with course notes relevant to that day thereafter.
4. VAT will be charged for those located in Northern Ireland and the United Kingdom.
5. Cancellations
  - a. 6-4 weeks notice: 50% refund
  - b. 4-0 weeks notice: No refund
  - c. Failure to attend: No refund
5. We will try to accommodate requests for postponement, changes in names, reductions in numbers whenever possible but reserve the right to impose a cancellation charge
6. Payment details: Cheques should be made payable to 'The Association for Specialist Fire Protection'.  
BACS: Acc No: 86425945 Sort Code: 30 90 09  
IBAN: GB06 LOYD 3090 0986 4259 45  
BIC: LOYD GB2 1199  
Switch, Solo, Visa, and Mastercard facilities are available.
7. Non-payment:  
Any candidate who has not paid in full prior to the start of the course will not be allowed to attend the course.

## General Course Information

1. The ASFPI shall endeavor to ensure that the published syllabus for training course is provided. However, the Association reserves the right to alter published materials.
2. The courses shown are those currently offered by the ASFPI and the contents remain the property of the ASFPI at all times.
3. Accommodation is not included with any of the ASFPI courses. Candidates must make their own arrangements
4. Refreshments: All courses include refreshments, candidates must notify the ASFPI offices of any dietary requirements prior to the course commencing
5. Transportation is not included with any of the ASFPI courses. Candidates must make their own arrangements
7. Special requirements: Delegates are requested to provide notice of any special requirements they may have.
8. The ASFPI reserves the right to cancel a training course if minimum delegate numbers have not been reached. The ASFPI will endeavor to give 2 working weeks' notice of cancellations.  
The Association's liability shall be limited to a refund of any booking fees paid.

**SIGNED:**

**PRINT NAME:**

**DATE:**

## Data Protection Declaration

The Association for Specialist Fire Protection Ireland (ASFPI) fully complies with existing data protection legislation and in accordance with this will hold the data contained in this form for administrative purposes. By completing this form, you give you consent that the information that you have provided will be held securely within the ASFPI records and used to process your registration for training

For further information on how the ASFPI will collect, store and handle your personal data please refer to the ASFPI Privacy Policy on the website: [www.asfp.org.uk/About/privacy.php](http://www.asfp.org.uk/About/privacy.php)

On occasions ASFPI would like to contact you with details of other events, industry updates and technical guidance we provide. If you consent to this purpose, please tick the box below:

I WOULD LIKE TO BE SENT FURTHER INFORMATION FROM ASFPI